

BOARD OF EDUCATION MEETING

February 10, 2022

BOARD MEMBERS PRESENT: Michelle Jacobsen, Ellen Larson, Cory Duclos, Jennifer Jones, Travis Ames

ADMINISTRATORS PRESENT: Bill Dowsland, Matt Crumb, Kevin Ellis, Mark Arquiatt, Chris Rogers, Heather Thomas

VISITORS: Paul Johnston, Morgan Larson, Mr. Helfant, Professor Hagos

<p>1.0 <u>CALL TO ORDER</u></p>	<p>Call To Order</p>
<p>1.1 The meeting was called to order by President, Michelle Jacobsen at 6:30 p.m. The following items of business were conduct:</p>	
<p>1.2 <u>Pledge of Allegiance</u></p>	<p>Pledge of Allegiance</p>
<p>2.0 <u>PRELIMINARY ACTION:</u></p>	<p>Preliminary Action</p>
<p>2.1 <u>Additions or Corrections to the Agenda</u> - None</p>	<p>Additions/Corrections to Agenda</p>
<p>2.2 <u>Approval of the Agenda</u></p> <p>“BE IT RESOLVED that the agenda for the February 10, 2022, regular meeting be approved.”</p> <p>Moved by: Duclos Seconded by: Jones Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	<p>Approval of Agenda</p>
<p>2.3 <u>Approval of Minutes</u></p> <p>“BE IT RESOLVED that the minutes for the January 13, 2022, regular meeting and the January 20, 2022 workshop be approved.”</p> <p>Moved by: Ames Seconded by: Duclos Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	<p>Approval of Minutes</p>
<p>2.4 <u>Capital Project – Virtual</u></p> <p>Mr. Paul Johnston of King + King Architects gave an overview of the Phase 3 renovation project and discussed the contract awards.</p>	<p>Capital Project Overview</p>
<p>3.0 <u>CONSENT AGENDA</u></p> <p>“BE IT RESOLVED to approve the consent agenda (3.1 through 4.2) as follows:”</p> <p>Moved by: Duclos Seconded by: Jones Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	<p>Consent Agenda (3.1 through 4.2)</p>
<p><i>Business Operations</i></p>	
<p>3.1 <u>Treasurer’s Report</u></p>	<p>Treasurer’s Report</p>
<p>3.2 <u>Consideration of Claims</u></p> <p>“BE IT RESOLVED that the report of the District Treasurer be approved and the warrant of General Fund in the amount of \$185,175.20, the cafeteria warrant in the amount of \$14,923.38, and capital warrant in the amount of \$22,282.00 be approved for payment.”</p>	<p>Consideration of Claims</p>
<p>3.3 <u>Transportation Report</u></p> <p>The monthly Transportation Report was presented to the Board of Education for its review and information.</p>	<p>Transportation Report</p>
<p>3.4 <u>Cafeteria Report</u></p> <p>The monthly Cafeteria Report was presented to the Board of Education for its review and information.</p>	<p>Cafeteria Report</p>
<p>3.5 <u>HCS D Fiscal Stress Report</u></p> <p>Mr. Crumb discussed the report with the Board.</p>	<p>HCS D Fiscal Stress Report</p>

<p><u>4.0 CONSENT AGENDA – Old Business</u></p> <p><u>4.1 Policies</u></p> <p>2nd Read—“BE IT RESOLVED to adopt the following revised policies as recommended by the Policy Committee and Superintendent.”</p> <p>#2011 BOE Authority #2030 Qualifications of Voters</p> <p>Rescinded—“BE IT RESOLVED to rescind the following policy as recommended by the Policy Committee and Superintendent.”</p> <p>#2010 School District & BOE Legal Status</p> <p><u>4.2 Retirements</u></p> <p>“BE IT RESOLVED to amend the following retirements after their discussions with the New York State Local Retirement System as recommended by the Superintendent.”</p> <p>Caprice Kilts and Debra Kirley</p> <p><u>5.0 COMMUNITY PARTICIPATION –</u></p> <p><u>5.1 Student Presentations</u></p> <p>The students of the HCS Tech Clubs presented their projects on the Better Business Bureau Video Competition to the Board.</p> <p><u>5.2 Teacher Presentation</u></p> <p>Dr. Astrid Helfant shared pictures of the equipment she was able to receive thanks to the Hamilton Emerald Foundation.</p> <p><u>5.3 Participation - None</u></p> <p><u>6.0 NEW BUSINESS</u></p> <p><u>6.1 Personnel</u></p> <p>A) <u>Resignation</u></p> <p>Elizabeth Marcellus—“BE IT RESOLVED to accept the resignation for retirement purposes of Elizabeth Marcellus effective June 30, 2022 as recommended by the Superintendent with sincere appreciation for her 20 years services rendered to the district.”</p> <p>Moved by: Larson Seconded by: Duclos Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p> <p>B) <u>Appointments</u></p> <p>Lynda O’Keeffe—“BE IT RESOLVED to approve the promotion of Lynda O’Keeffe as a probationary Office Assistant II to fill the vacancy of Caprice Kilt’s retirement effective April 1, 2022 as recommended by the Director of PPS and Superintendent.”</p> <p>Moved by: Jones Seconded by: Larson Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p> <p>Spring Coaches —“BE IT RESOLVED to appoint the following 2021-22 spring coaches contingent on sufficient participants and COVID-19 status as recommended by the Athletic Director and Superintendent.”</p> <p>Zac Darrow – Varsity Softball Rob Poznar – Varsity Tennis Carrie Stoddard – Modified Softball Emily Freeth – Varsity Track Joe LePage – Varsity Baseball Jeff Snyder – Varsity Golf Dan Martin – Modified Baseball</p> <p>Unpaid Coaches – Barclay Potter, Jessie Darrow, Michelle Spencer</p>	<p>Consent Agenda</p> <p>Policies – 2nd Reading</p> <p>#2011 #2030 #2010</p> <p>Retirements – Amended</p> <p>C. Kilts D. Kirley</p> <p>Student Presentations</p> <p>Teacher Presentation</p> <p>Participation</p> <p>New Business</p> <p>Personnel</p> <p>Resignation</p> <p>E. Marcellus Retirement</p> <p>Appointments</p> <p>L. O’Keeffe</p> <p>Spring Coaches</p>
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Moved by: Larson
Seconded by: Jones
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

6.2 Committee on Special Education Recommendations

“BE IT RESOLVED to approve the recommendations of the CSE and CPSE.”

Moved by: Larson
Seconded by: Ames
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

6.3 Policies – 1st Reading

The Board had their first reading on the following policies:

- #2045 Executive Session
- #4510 General Procurement Standards
- #4520 Competitive Bidding
- #4530 Non-Bid Purchasing

6.4 Board Goals Review

The Board discussed their goals and determined how to proceed. Mr. Dowsland will schedule a meeting with the MO BOCES for a presentation of the ESSA Report Card.

6.5 Capital Project Bid Awards

“BE IT RESOLVED to accept the following Capital Project bid award contracts for Phase 3 of the renovation project as recommended by King + King Architects and Superintendent.”

General Construction - Putrelo Building Enterprises - \$3,864,000.00

Electrical - S.C. Spencer Electric, Inc. - \$1,079,000.00

Plumbing - H.J. Brandeles - \$218,000.00

HVAC - King & King Mechanical, Inc. - \$814,161.00

Moved by: Jones
Seconded by: Ames
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

7.0 INFORMATION AND CORRESPONDENCE:

7.1 Administrators' Reports

7.2 Superintendent's Update

7.3 Steering Committee Updates

7.4 Emerald Foundation Update

7.5 Knowledge Sharing

7.6 Advocacy Sharing

7.7 Budget Update

- Budget Coffee – February 28th – 9:00 a.m. & 6:30 p.m. Will be in-person
- Board of Education Candidates – Petitions are available on HCS website. Please include a brief biography of yourself and a picture when submitting petition.
- March 26th – Deadline for submission of petitions to be placed on the ballot.

7.8 MO BOCES Annual Meeting – Wednesday, April 6th @ 6:00 p.m.

8.0 Participation – None

9.0 FUTURE BUSINESS:

9.1 Executive Session

“BE IT RESOLVED upon the recommendation of the Superintendent to adjourn to Executive Session at 9:00 p.m. to discuss matters regarding the employment history of particular individuals and matters regarding public safety.”

CSE/CPSE

Policies – 1st Reading

#2045

#4510

#4520

#4530

Board Goals Follow-up

Capital Project Bid Award Contracts

Information & Correspondence

Participation

Future Business

Executive Session

Moved by: Ames
Seconded by: Duclos
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

Respectfully submitted,



Debra L. Kirley
District Clerk

“BE IT RESOLVED upon the recommendation of the Superintendent to reconvene the regular meeting at 10:01 p.m.”

Reconvene

Moved by: Duclos
Seconded by: Jones
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

10.0 ADJOURNMENT:

“BE IT RESOLVED upon the recommendation of the Superintendent to adjourn the regular meeting at 10.02 p.m.

Adjournment

Moved by: Ames
Seconded by: Duclos
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

Respectfully submitted,



William Dowsland
Clerk Pro Tem